

ROUTING AND TRANSMITTAL SLIP		Date
		3 JUN 1985
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. EO/DDA		DB 5/4
2. ADDA		8
3. DDA		5 JUN 1985
4.		
5. DDA Reg (file)		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

*Calendar open*

*OK. Are these all  
new people or there  
"old" hands involved?*

*Mr. Fitzwater:*

*approximately 85 students; 10/12  
were here last year.*

DO NOT use this form as a RECORD of approvals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

GPO: 1983 O - 301-529 (232)

DD/A Registry

85-1994

85-1707

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: Robert W. Magee  
Director of Personnel

EXTENSION

NO.

DATE

JUN 3 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA  
7D18 HQS.

6 JUN 1985

2 July

DDA REGISTRY

FILE: 18-4

9. C/STP

25 1994

JUN 3 1985

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Magee  
Director of PersonnelSUBJECT: Invitation to Address the 1985  
Graduate Studies Program

1. We would be pleased to have you address the 1985 CIA Graduate Studies Program participants on 2 July 1985 from 10:15 a.m. to 11:00 a.m. in the Headquarters Auditorium. In the past, speakers have talked about the Agency of today as well as tomorrow in relation to their specific office.

2. The Graduate Studies Program began in 1966 with initial focus on the Chinese area and language studies. It has gradually been expanded to include other academic disciplines such as economics, international affairs, geography, law, engineering and other sciences. The program provides students the opportunity to do substantive work in their fields of academic concentrations. The majority of those selected have completed one or more years of graduate study, or will be attending graduate school in the fall. During their summer employment, the students have weekly briefing sessions with senior officials who acquaint them in detail with the work of the Agency. Since the graduate students have special clearances, briefing officials are candid in describing the activities, duties and responsibilities of their components. This same frankness prevails in their response to questions from the students following each presentation. Overall reaction to the briefings and assignments has been very favorable.

3. Competition for Graduate Studies Program positions increases each year. This year over 1500 inquiries were received for the approximately  positions available. Over the years the intern program has proven mutually beneficial from both a short and long range point of view. Interns have an opportunity to participate in the substantive work of the Agency and to become acquainted with professional foreign intelligence analysts.

4. The results of student research projects are most often of high quality. Many are published and disseminated throughout the intelligence community. At the same time, the Agency is able to assess the analytical ability and potential of the students for permanent positions.

STAT

SUBJECT: Invitation to Address the 1985  
Graduate Studies Programs

STAT  
SIAI  
STAT  
STAT  
5. If you are able to participate, you should allow 10 to 15 minutes of  
your allotted time for questions from the students following your presentation.  
Should you have any questions about the program, please contact [redacted]  
Coordinator for Student Programs, on extension [redacted] It would be appreciated if  
you would confirm your availability by checking the appropriate response below  
and returning a copy of this memo to Room 4N20J, [redacted] Your  
participation in this program is appreciated.

[redacted]

Robert W. Magee

(✓) I will be available to speak at the proposed time.

( ) I will not be available, but will provide someone to  
speak for me.

1985 GRADUATE STUDIES PROGRAM

SPEAKERS PROGRAM SCHEDULE

All presentations will be held in the Headquarters Auditorium. Use only the seats in the front, center section of the Auditorium.

Tuesday, 18 June 1985

0845 - 0900	Introduction
0915 - 1000	Director of Personnel
1015 - 1100	Director of Equal Employment Opportunities
1100 - 1130	Coordinator for Student Programs

Tuesday, 2 July 1985

0900 - 1000	Director of Security
1015 - 1100	Deputy Director for Administration
1100 - 1145	Deputy Director for Intelligence

Tuesday, 9 July 1985

0900 - 1000	Director, Current Productions and Analytic Support
1015 - 1100	Director, Office of European Analysis
1100 - 1200	Director, Office of Near East and South Asian Analysis

Friday, 19 July 1985

0900 - 1000	Director, Office of Global Issues
1015 - 1100	Director, Office of Central Reference
1100 - 1200	Deputy Director for Science and Technology

Thursday, 25 July 1985

0900 - 0945	Director, Office of African and Latin American Analysis
1000 - 1100	Director, Office of Sigint Operations
1100 - 1200	Director, Office of Technical Services

Thursday, 1 August 1985

0900 - 1000	Director of Foreign Broadcast Information Services
1015 - 1100	Director, National Photographic Interpretation
1100 - 1200	Chief, Political and Psychological Staff

Tuesday, 6 August 1985

0900 - 1000	Chief, Career Trainee Division
1015 - 1100	Deputy Director for Operations
1100 - 1200	Director, Soviet East European Division